

# Repair Form



WM. S. HAYNES CO.  
BOSTON, MASS

All repairs are by appointment only. Please call us at 978-268-0600 to be placed on the repair schedule. A Haynes representative will call you when it is time to ship your flute and give you an anticipated completion date. **Please do not ship your flute prior to being notified by a Haynes employee.** When shipping your flute, we recommend using UPS 2<sup>nd</sup> Day Air. Please pack your flute in a large box surrounded by plenty of packing material. Remove all accessories and send only the flute in the case. Enclose a copy of this signed form to authorize the work that you have requested.

Should additional repair be required, you will be contacted prior to the start of service. In the even that your flute requires additional repair such as major dent removal, spring replacement, major mechanism repair or replacement, there will be an additional charge of \$90 per hour plus the cost of parts. Overhauls include cleaning, polishing, new pads, corks, felts and all adjustments.

Check Requested Repair:	Cost:	Your Total:
<input type="checkbox"/> Flute Overhaul	\$1,400	_____
Pads: <input type="checkbox"/> Felt <input type="checkbox"/> Straubinger		
Flute manufactured: <input type="checkbox"/> Before 1985 <input type="checkbox"/> After 1985		
<input type="checkbox"/> Piccolo Overhaul	\$ 950	_____
<input type="checkbox"/> Miscellaneous Repairs	\$90/hr + cost of parts	_____
<input type="checkbox"/> Shipping & Handling within the United States	\$ 55	_____
<input type="checkbox"/> International Shipping – Please contact us to determine price		_____
	<b>TOTAL:</b>	<b>_____</b>

Comments for repair technician: \_\_\_\_\_

Serial #: \_\_\_\_\_ Model & Description: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Payment: (Visa, MasterCard, American Express)

Credit Card #: \_\_\_\_\_ Exp Date: \_\_\_\_\_ Sec. Code: \_\_\_\_\_

I authorize the Wm. S. Haynes Company to do the above stated repairs to my instrument. I understand that all overhauls are warranted for 30 days.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_